

PRODUCTION ASSISTANT



DUTIES: (NOT ALL INCLUSIVE)

- PHYSICALLY ABLE TO LIFT, PACK AND PORT MERCHANDISE OR INVENTORY FROM FLOOR TO FLOOR BASED ON PRODUCTION SCHEDULE AND COMPLETION. PACKING AND ASSISTING WITH VERIFICATION OF NEW INVENTORY.
- ASSIST MAINTAINING A CLEAN AND WELL-ORGANIZED WAREHOUSE.
- ASSISTING WITH THE MOVEMENT OF HEAVY BOXES OR BAGS IN OR OUT THE BUILDING.
- WASHING OF SCREENS USED IN SCREEN PRINTING.
- WORK WEEK IS MONDAY – FRIDAY

REQUIREMENTS:

- MINIMUM OF HIGH SCHOOL DIPLOMA
- ABILITY FOLLOW ORAL & OR WRITTEN INSTRUCTIONS
- KNOWLEDGE OF SAFE PRODUCT HANDLING AND PACKING
- PHYSICALLY ABLE TO LIFT OVER 25LBS
- DEPENDABLE, SELF-MOTIVATED AND A TEAM PLAYER